



No. 1-15/2019-PAT(BSNL)

Dated, the 13th-12-2019

Sub:- BSNL Voluntary Retirement Scheme 2019 – regarding targets for completion of tasks related to acceptance of options for voluntary retirement.


With regard to the acceptance of the options for voluntary retirement under the BSNL Voluntary Retirement Scheme- 2019, it has been decided to assign the following targets for completion of the all tasks involved in the process:

Task	Level	Target Date				
		16.12.2019	23.12.2019	30.12.2019	07.01.2020	14.01.2020
Verification of Option forms from Service Books	SSA/BA/ Circle/ BSNL CO	100%				
Issue of Vigilance Clearance	Circle Vigilance / O/o CVO		100%			
Convey of acceptance of the VRS option by the respective appointing authorities	SSA	30%	60%	100%		
	Circle	20%	45%	75%	100%	
	BSNL CO	10%	30%	60%	80%	100%

2. Further, the CCA, DOT has informed that verification of the service books is very slow, especially in some circles and this will result in delay in settlement of pension. A circle-wise report is enclosed. Herein, special efforts are necessary to complete the task in coordination with respective CCA offices.

3. In view of above, all circles heads are requested to adhere to the above targets and also monitor the progress of the units under their control. Progress with regard to the above targets will be monitored through reports from ERP by this office as well as DOT. Therefore, ERP system may be regularly updated.

Encl: As above


13.12.2019
(Arvind Vadnerkar)
Director (HR)

To,
All Heads of Telecom Circles &
All Heads of other Administrative Units –

Copy to:-

1. PPS to CMD, BSNL.
2. PPS to all Directors BSNL Board / CVO,
3. CS & CGM(legal), All PGMs/Sr.GMs/GMs - cadre controlling authority in BSNL.
4. AGM(ERP), BSNL CO – requested to provide the reports w.r.t. above targets.
5. BSNL Intranet / Guard File.